

Collection Development and Assessment Workshop  
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Workshop Outline

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## **COLLECTION POLICIES**

- 1.) Review Examples
- 2.) Discuss Existing policies
- 3.) Review Objectives/Goals- subject focused or curriculum focused? both? user focused? i.e. avant-garde; computer art; contemporary art - theory; contemporary art-history; core; teaching - instructional; build a core collection; complement other local collections.
- 4.) Format- media, print (specifications?), electronic; ex cats, university pubs, museum pubs, regional, international, foreign, independent galleries, etc.
- 5.) Users- curators, faculty, undergrads, etc.
- 6.) Budget- % books; % serials; % media; % electronic; % retrospective; % other special? (i.e. artists' books)

## **ACQUISITION STRATEGIES**

### **A. SELECTION TOOLS:**

- 1.) Publishers and distributors. Identify those that have a strong focus in contemporary art. Create list and Discuss: trade pubs; museums; universities; galleries; media; other?
- 2.) Publishers and distributors based on content and media. Identify which will serve policy goals/focus. i.e.: who's strong in specific subject areas or specific formats
- 3.) Book Reviews: Sources. i.e. The Art Book; NYT; BookForum; Journals; Elec Journals
- 4.) Vendor slip plans
- 5.) Vendor Catalogs: Select few to review consistently and archive.

### **B. APPROVAL PLANS:**

- 1.) Vendors: WW, YBP, etc.
- 2.) Profiles: Designing for profiles
- 3.) Budget: How to plan ahead.

### **C.COMBINATION APPROVAL PLANS AND DISCRETIONARY**

- 1.) Budget: Determining Percentages
- 2.) Effectiveness and Efficiency