



Art and Architecture Library Survey

This survey is the first attempt at a more comprehensive and systematic survey of the institutional makeup of the art and architecture library community. The survey should take approximately 20-30 minutes to complete (with your institutional data on hand).

Your participation in this survey is completely optional. You may choose to answer any/all of the questions. You are free to skip any questions you do not wish to answer, and you may withdraw from the survey at any time. Please fill out the questions you are able to (those that apply to your institutional circumstances) and to the best of your knowledge.

IP addresses will not be investigated and data will be removed from the server once collected. The goal of the survey is to aggregate and share the data with the community to assemble a directory of art and architecture libraries and to aid in such practices as benchmarking, accreditation reports, and comparing measurements of peer activity.

The survey is made up of the following sections:

- Directory
- Classification
- School
- Governance and Administration
- Collections
- Personnel
- Services
- Facilities
- Finances
- Usage
- Library Description

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Senior Art and Architecture Librarian

First Name

Last Name

Email

Physical Address

Address

Address 2

City

State/Province/Region

Postal code

Country

Organization Name (Example: South Pole University, South Pole Museum, South Pole Public Library)

Library Name

Library URL

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Library Type

- Art and Design School
- Museum
- Public Library
- Government
- Other
- Branch Library - Academic Public Institution
- Centralized Library Collection - Academic Public Institution
- Branch Library - Academic Private Institution
- Centralized Library Collection - Academic Private Institution

Institutional accreditation bodies, memberships and certifications

- CACB (Canadian Architectural Certification Board)
- CIDA (Council for Interior Design Accreditation)
- LAAB (Landscape Architectural Accreditation Board)
- NAAB (National Architectural Accrediting Board)
- NASAD (National Association of Schools of Art and Design)
- PAB (Planning Accrediting Board)
- AAM (American Alliance of Museums)
- ARL (Association of Research Libraries)
- CIC (Committee on Institutional Cooperation)

Other - Institutional accreditation bodies, memberships and certifications

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Founding Year of Original Art and Architecture **Library** - YYYY

Founding Year of Original Art and Architecture **Collection** - YYYY

Year of Most Recent Library Renovation - YYYY

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Program Types FTE

Total Architecture Student FTE

Total Design Student FTE

Total Visual Arts Student FTE

Total Art History Student FTE

School FTE types and University FTE

Total Arts and Architecture Graduate Student FTE

Total Arts and Architecture Undergraduate Student FTE

Total Arts and Architecture Instructors FTE

Total Institution Student FTE

Relevant Degrees Offered





Groups

	Yes	No
Does your Art and Architecture Library/Collection have a Friends Group	<input type="radio"/>	<input type="radio"/>
Does your Art and Architecture Library/Collection have a Faculty Advisory Group?	<input type="radio"/>	<input type="radio"/>
Does your Art and Architecture Library/Collection have a Student Advisory Group?	<input type="radio"/>	<input type="radio"/>

What is the title of the individual the Senior Art and Architecture Librarian reports to (example: Head of Reference, Provost, Vice President, etc.)?

What is the title of the Senior Art and Architecture Librarian.

Does your Art and Architecture Library/Collection have a Strategic Plan?

Yes	No
<input type="radio"/>	<input type="radio"/>

Include your Art and Architecture Library/Collection Mission and/or Vision Statement if available.

Please limit the response to 20,000 characters.

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Policy

	Yes	No
Collection Development Policy	<input type="radio"/>	<input type="radio"/>
Does your art and architecture collection development process utilize an approval plan?	<input type="radio"/>	<input type="radio"/>
Does your art and architecture collection development process utilize faculty suggestions?	<input type="radio"/>	<input type="radio"/>
Does your art and architecture collection development process utilize personnel with disciplinary experience or knowledge?	<input type="radio"/>	<input type="radio"/>
Does your art and architecture collection development process utilize an original cataloger with expertise in the arts?	<input type="radio"/>	<input type="radio"/>

Print Titles - Range Counts

Complete collection title counts in support of art and architecture curricula	<input type="text"/>
On site - SUBCLASS N-X	<input type="text"/>
Off site - SUBCLASS N-X	<input type="text"/>
On site - SUBCLASS TR	<input type="text"/>
Off site - SUBCLASS TR	<input type="text"/>
On site - Dewey Decimal Classification 700-770	<input type="text"/>
Off site - Dewey Decimal Classification 700-770	<input type="text"/>

Print Titles - Other Relevant Range Counts

Please limit the response to 20,000 characters.

Ebook Title - Counts

Complete collection title counts in support of art and architecture curricula	<input type="text"/>
CLASS N - FINE ARTS	<input type="text"/>
SUBCLASS TR - PHOTOGRAPHY	<input type="text"/>
Dewey Decimal Classification 700-770 - The Arts	<input type="text"/>

Ebook Title - Other Relevant Range Counts

Please limit the response to 20,000 characters.

Journal Counts - List the total counts for

Physical serials collection total title count in support of art and architecture curricula	<input type="text"/>
Physical serials collection total volume count in support of art and architecture curricula	<input type="text"/>
Ejournal collection total title count in support of art and architecture curricula	<input type="text"/>
Ejournal collection total volume count in support of art and architecture curricula	<input type="text"/>

AV / Media Title Counts - List the total title counts for

Physical media (not including images) in support of art and architecture curricula	<input type="text"/>
Digital media (not including images) in support of art and architecture curricula	<input type="text"/>
Subscription streaming media (not including images) in support of art and architecture curricula	<input type="text"/>

Image Counts - List the total counts for

Physical images	<input type="text"/>
Digital images	<input type="text"/>
Subscription images	<input type="text"/>

Does your facility have unique slides or image collections currently at risk?

Yes

No

Please describe at risk circumstances.
Please limit the response to 20,000 characters.

Special Collections Counts - Please list the total title counts for

Zines	<input type="text"/>
Artists' Books	<input type="text"/>
Materials Collection (physical)	<input type="text"/>
Comics	<input type="text"/>
Catalogues raisonné	<input type="text"/>

Other relevant unique collections and primary resources held
Please limit the response to 20,000 characters.



FTE - **Student** personnel in support of art and architecture curricula.

(An FTE of 1.0 is equivalent to a full-time worker, while an FTE of 0.5 signals half of a full-time worker.)

FTE - Undergraduate Student Assistant positions

FTE - Graduate Student Assistant positions

FTE - Contracted personnel

FTE - **Staff** personnel in support of art and architecture curricula

(An FTE of 1.0 is equivalent to a full-time worker, while an FTE of 0.5 signals half of a full-time worker.)

MLS and Arts degree

MLS only

Arts degree only

No MLS or Arts Degree

FTE - Library faculty **non tenure track** positions

(An FTE of 1.0 is equivalent to a full-time worker, while an FTE of 0.5 signals half of a full-time worker.)

MLS and Arts degree

MLS only

Arts degree only

No MLS or Arts Degree

FTE - Library faculty **tenure track** positions

(An FTE of 1.0 is equivalent to a full-time worker, while an FTE of 0.5 signals half of a full-time worker.)

MLS and Arts degree

MLS only

Arts degree only

No MLS or Arts Degree





Service Availability -Please list the total regular hours per-week

Arts and architecture servicing facility is available to patrons

Circulation services for arts and architecture patrons

On-site research assistance for arts and architecture patrons

Online (chat, text) assistance for arts and architecture research

Circulation of arts collection.

- Fully circulating arts collection
- Partially circulating arts collection
- Completely non-circulating arts collection

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Services

	Yes	No
Reserve Services	<input type="radio"/>	<input type="radio"/>
Technology Support	<input type="radio"/>	<input type="radio"/>
Does your facility have a formal visual literacy program?	<input type="radio"/>	<input type="radio"/>
Does your facility have a formal arts and architecture servicing information literacy program?	<input type="radio"/>	<input type="radio"/>

Services - Technology and Creation

List the total number of:

Electrical outlets your facility has available to art and architecture researchers	<input type="text"/>
Computers dedicated to art and architecture researchers	<input type="text"/>
Windows workstations dedicated to art and architecture researchers	<input type="text"/>
Mac workstations dedicated to art and architecture researchers	<input type="text"/>
List the most recent year your computers were refreshed.	<input type="text"/>
3D Printers your facility has dedicated to art and architecture researchers.	<input type="text"/>
Scanners your facility has dedicated to art and architecture researchers.	<input type="text"/>
Black and white printers your facility has dedicated to art and architecture researchers.	<input type="text"/>
Color printers your facility has dedicated to art and architecture researchers.	<input type="text"/>

Services - Technology and Creation

	Yes	No
Does your facility have wifi access in all square feet for art and architecture researchers?	<input type="radio"/>	<input type="radio"/>
Does your facility have a MakerSpace dedicated to art and architecture researchers?	<input type="radio"/>	<input type="radio"/>
Does your facility have video production equipment dedicated to art and architecture researchers?	<input type="radio"/>	<input type="radio"/>
Does your facility have 3D production technology dedicated to art and architecture researchers?	<input type="radio"/>	<input type="radio"/>
Does your facility have a poster printer dedicated to art and architecture researchers?	<input type="radio"/>	<input type="radio"/>

Other Services, Technology and Creation.
Please limit the response to 20,000 characters.





Facilities

	Yes	No
Does your facility have a separate dedicated art and architecture reading room?	<input type="radio"/>	<input type="radio"/>
Does your art and architecture stacks area maintain temperature and humidity at acceptable ranges?	<input type="radio"/>	<input type="radio"/>
Does your art and architecture storage area maintain temperature and humidity at acceptable ranges?	<input type="radio"/>	<input type="radio"/>
Is your art and architecture collections and services space shared with other units (ex. Information Technology, Writing Center, other Departments)	<input type="radio"/>	<input type="radio"/>
Does your facility have security gates to protect theft of the art and architecture collection in open stacks?	<input type="radio"/>	<input type="radio"/>

Facilities - Please list the total number of the following

Seats your facility has dedicated to art and architecture researchers	<input type="text"/>
Square footage in your facility dedicated to art and architecture researchers.	<input type="text"/>
Individual study areas your facility has dedicated to art and architecture researchers (example: carrels, individual study rooms)	<input type="text"/>
Group study areas your facility has dedicated to art and architecture researchers	<input type="text"/>
Research instruction classrooms dedicated to art and architecture researchers	<input type="text"/>
Seating capacity of all research instruction classrooms dedicated to art and architecture researchers	<input type="text"/>





Previous fiscal year

Total Art and Architecture Collection Budget

Total Institution Collection Budget

Current fiscal year

Total Art and Architecture Collection Budget

Total Institution Collection Budget

Current fiscal year - Text

List your total collections budget for

Physical Materials - CLASS N - FINE ARTS

Physical Materials - SUBCLASS - TR - PHOTOGRAPHY

Ebooks - CLASS N - FINE ARTS

Ebooks - SUBCLASS - TR - PHOTOGRAPHY

Physical Serials Subscriptions in support of art and architecture curricula

Ejournals in support of art and architecture curricula

Physical Materials - Dewey 700-770 The Arts

Ebooks - Dewey 700-770 The Arts

Current fiscal year - Media, Video, Images

List your total collections budget for

Physical media (not including images) in support of art and architecture curricula

Digital media (not including images) in support of art and architecture curricula

Subscription media (not including images) in support of art and architecture curricula

Physical image collection

Digital image collection

Subscription image collection

Current fiscal year - Special Collections

List your total collections budget for

Zines

Artists' books

Materials collection

Comics

Catalogues raisonné

Other





Usage - Circulation

Visitor Count per year for facility with art and architecture collection and services	<input type="text"/>
Circulation transactions per year for art and architecture collection	<input type="text"/>
ILLs - total number of Art and Architecture materials received per year	<input type="text"/>
ILLs - total number of Art and Architecture materials loaned per year	<input type="text"/>
Reserves - total number of Art and Architecture titles placed on Reserve per year	<input type="text"/>
Purchase Requests - total number of Art and Architecture title purchase requests per year	<input type="text"/>
Group Study Room - total number of group study room usage per year	<input type="text"/>
Individual Study Area - total number of individual study area usage per year	<input type="text"/>

Usage - Online

Total LibGuide views per year for all art and architecture guides	<input type="text"/>
Website - total website hits per year for main site supporting art and architecture collections and services	<input type="text"/>
Database Sessions - total databases sessions per year for art and architecture resources	<input type="text"/>
Full Text Views - total full text views per year for art and architecture resources	<input type="text"/>
Ebooks - total art and architecture collection Ebooks accessed per year	<input type="text"/>

Usage - Research Aid

Please provide the total number of the following art and architecture facility or services per year:

Directional transactions	<input type="text"/>
Technology transactions	<input type="text"/>
Online reference transactions (Email, Chat, Text)	<input type="text"/>
In-person reference transactions	<input type="text"/>
Research consultations	<input type="text"/>
Course-integrated art and architecture research instruction sessions	<input type="text"/>
Attendees for course-integrated art and architecture research instruction	<input type="text"/>





Upload image of your library

Drop files or click here to upload

Provide a short description of your library.
Please limit the response to 20,000 characters.

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We thank you for your time spent taking this survey.
Your response has been recorded.

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